

# The Assembly Commission

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Meeting Venue:  
**Conference Room 4B – Ty Hywel**

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Meeting date:  
**16 June 2011**

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Meeting time:  
**13:00**

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Cynulliad  
Cenedlaethol  
Cymru

National  
Assembly for  
Wales



For further information please contact:

**Helen Finlayson 029 2089 8705**  
Secretariat

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**Agenda**  
AC(4)2011(1)

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## **1. Introduction**

**Introduction and apologies**

**Declarations of interest**

**Minutes of the previous meeting (Pages 1 – 4)**

**2. Assembly Commission Governance and Procedure (Pages 5 – 30)**

**3. Assembly Commission Portfolios (Pages 31 – 33)**

**4. Communicating Effectively with Assembly Members (Pages 34 – 37)**

**5. Assembly Commission Legacy Report (Pages 38 – 80)**

**6. Assembly Case Management System (Electoral Registers) (Pages 81 – 83)**